



# Summer Newsletter

[www.carnbee.org](http://www.carnbee.org)

July/August 2019

## Notification of Carnbee Owners Association Annual General Meeting Monday 9 September 2019

We're pleased to confirm that the Carnbee Owners Association (COA) Annual General Meeting (AGM) will be held on Monday 9 September 2019 at 7pm in Gracemount High School, Lasswade Road. We encourage all residents to attend the AGM as this is your opportunity to pass on your thoughts to your committee.

If you're unable to attend the AGM you can still delegate someone to vote on any resolutions on your behalf by completing the enclosed proxy form. Please note there is also a proxy form available on our website if you would prefer to email it to us. **Returning a completed proxy form helps towards achieving a quorum (set at 50). and we would encourage you to complete one if you cannot attend.** The committee is here to serve your collective interests so we encourage each of you to attend the AGM or submit a completed proxy form.

If you would like to propose any items for the AGM agenda, these must be submitted in writing to Cath Crosbie, 29 Carnbee Park, no later than 25 August 2019 for consideration. The proposed agenda is on the back page of this newsletter and the final agenda will be published on the COA website by 1 September 2019.

In accordance with the constitution, your current committee will retire at the AGM and an election will be held to reappoint a new committee. Some of the current committee have served for a number of years and we would encourage all members to consider joining the committee. New committee members bring a fresh outlook and new ideas, both of which are needed to maintain the momentum achieved in the last 9 years.

We look forward to welcoming you along to our meeting on **Monday 9 September 2019 at 7pm.**

# AGM 2019 Agenda



- **Welcome & Apologies**
- **Minutes of the last AGM**  
(held 10 September 2018)
- **Matters Arising from the Minutes**
- **Chairperson's Report**
- **Treasurer's Report**
- **Committee Elections**
- **Owner Proposed Items for Discussion**  
(*Only items submitted in writing by 25 August 2019, in accordance with Constitution*)
- **Closing Remarks**

## Committee and Contact Details

### Who are the Committee Members ?

John Pendlebury (Chair)

John Shepherd (Deputy Chair)

Janice McGrath (Treasurer)

Cath Crosbie (Secretary)

Elaine Reid (Committee member)

John Whitchelo (Committee member)

### Where can I find the most up-to-date information relating to the COA ?

You can find us on the web at [www.carnbee.org](http://www.carnbee.org)

### How do I contact the COA ?

By email at the address below:



[contact@carnbee.org](mailto:contact@carnbee.org)

By post at the address below:



Carnbee Owners Association

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Edinburgh

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