



Summer Newsletter

www.carnbee.org

August 2011

SUMMER 2011 FEE UPDATE

We are approaching the end of our second financial year and we are on target in all but one area, our non-payers have risen slightly, but these will be dealt with accordingly. Fortunately the severe winter had no financial impact. Those who use the park will have noticed a large branch fell off a tree by the border railings, that tree belongs to Ellen's Glen House, our nearest neighbour, and they disposed of the wreckage promptly.

Widening the path together with regular grass cutting has improved the visual aspect of the park and it is pleasing to see it is being well used. I have one year left of my three year term of office and I would like someone to volunteer to take over as treasurer. This would give us a year to do a

successful handover.

Thank you.

John

Pendlebury

(Treasurer)



Notification of Carnbee Owners Association Annual General Meeting

We're pleased to confirm that the second COA Annual General Meeting (AGM) will be held on Monday 12th September 2011 at 7pm in Gracemount High School, Lasswade Road. We have invited local councillors Conor Snowden and Norma Hart to join us to help with any council-related questions. We encourage all residents to attend the AGM as this is your opportunity to let your committee know what you think and make suggestions for our estate.

As is usual for any AGM, there will be some resolutions that require to be agreed. If you're unable to attend the AGM you can still vote on the resolutions by completing the enclosed proxy form. Please note there is also a proxy form available on our website if you would prefer to email it to us. Returning a completed proxy form also helps towards achieving a quorum for the AGM and means we don't have to hold another AGM due to lack of numbers. The committee is here to serve your collective interests so we encourage each of you to attend the AGM or submit a completed proxy form.

If you would like to propose any items for the AGM agenda, including amendments to the constitution, these must be submitted in writing to Cath Crosbie, 29 Carnbee Park, no later than Saturday 27th August 2011. The proposed agenda is overleaf and the final agenda will be published on the COA website no later than 29th August 2011.

In accordance with the constitution, your current committee will resign at the AGM and an election will be held for a new committee. Some of the current committee have served for 2 years and we would encourage all members to fully consider standing for the committee. New committee members often bring a fresh outlook and new ideas, both of which are needed to maintain the momentum achieved in the last 2 years.

We look forward to welcoming you on 12th September.

AGM 2011 Agenda



- **Welcome & Apologies**
- **Minutes of the last AGM**
- **Matters Arising from the Minutes**
- **Chairperson's Report**
- **Treasurer's Report**
- **Proposed Amendments to Constitution**

Amend Clause 4d to

The tenure of committee members and office bearers is 3 years, after which re-election may be sought. There is no limit to the number of times an individual may seek election.

Amend Clause 5d to

Minutes and accounts will be posted on our website within a period of 28 days after the AGM. Paper copies will be available on request from the Secretary.

Amend Clause 6d to

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Amend 11b to

All proposed changes to the Constitution must be submitted in writing to the Secretary by 1st August

- **Committee Elections**
- **Meeting Close**

Take part in our COA Survey

Your feedback is very important to us . We invite you to complete our survey, you can either do this online by visiting www.carnbee.org or by completing the survey below and returning to: The Secretary, Lee-Anne Mitchell, 11 Carnbee End.

On an overall basis, how satisfied are you with the work of your Committee?

- Very Satisfied
- Satisfied
- Not Satisfied

Do you believe the annual fee of £50 provides good value?

- Yes
- No

How satisfied are you with the general appearance of Carnbee estate e.g. grass areas, woodland, shrub beds, hedges?

- Very Satisfied
- Satisfied
- Not Satisfied

Are you happy with the level of communications you receive from your Committee e.g. frequency, content?

- Yes
- No

Please use the space below to make any comments or suggestions.

Carnbee Newsletter

After offering owners the option of receiving electronic

communications in the Spring Newsletter, 49 owners have since registered for this method and we thank them for this. We are keen to increase this number as using electronic delivery keeps costs to a minimum and allows more of your annual fee to go towards improving the estate.

Registering to receive COA communications electronically is simple; click the link on the home page of the COA website, complete the online form using the code **<only included in printed copies>**, and click the 'Register' button to submit. You will receive an email confirming your email details and a final single step instruction to complete the registration process.

We hope many more owners will register and agree this is a more efficient and cost effective method of distributing COA communications, though we appreciate that not everyone has access to email so we will continue to produce and distribute paper copies as

Committee and Contact Details

Who are the Committee Members ?

Catherine Crosbie (Chair),
Lee-Anne Mitchell (Secretary)
Elaine Turbitt (Deputy Chair)
John Pendlebury (Treasurer)

Alan Gibson (Ordinary member)
Janis Monaghan, (Ordinary member)
Sue Smith (Ordinary member)

Where can I find the most up-to-date information relating to the COA ?

You can find us on the web at www.carnbee.org

How do I contact the COA ?



Carnbee Owners Association
c/o Spring Professional Services
21 Lasswade Road
Edinburgh
EH16 6JB



contact@carnbee.org